RIVERSIDE EDUCATION

ADMISSIONS POLICY AND STATEMENT 2020-21

Legislation:	Education/Other
Lead Member of Staff:	Head teacher
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Introduction

Riverside Education is a specialist independent school offering alternative education to young people aged 14-19 with a wide range of complex learning difficulties. These include; Asperger's Syndrome, Autistic Spectrum Disorders (ASD), Social Emotional and Mental Health (SEMH) difficulties as well as specific learning difficulties such as Dyslexia and Dyscalculia.

Our unique approach works toward developing our pupils' behavioural, social and emotional needs as well as their individual academic achievement. All of our specialised staff endeavour to *'Develop potential in all of our young people.'*

The purpose of this document is to set out the school's admission policy and to demonstrate that pupil admissions will be fair, open and transparent. The admissions policy will:

- Offer local authorities placements for students with Educational Health Care Plans (EHCP's) and SEN
- Offer schools and academies early intervention placements to meet the needs of disaffected and vulnerable pupils and those who are at risk of permanent exclusion, or who have been permanently excluded
- Enable Riverside Education to provide a structured, stable environment which will ensure that we are able to meet the individual needs of each pupil

Admission Arrangements

Riverside Education will only admit pupils in line with this admissions policy and following referral from an academy, a maintained school or by a Local Authority.

Riverside Education will be run in accordance with all equalities law. It will admit pupils aged between 14 and 19 years who have been referred to the schools admissions panel through one of the referral routes set out below:

1. Referred by an Academy or Local Maintained School which, under general powers in the Articles of the Academy Trust may send pupils off-site to an alternative provision Academy as part of early intervention measures to address behaviour

2. Named pupils on application from the local authority who hold an EHCP

Riverside Education does not accept applications from parents/carers or self-referrals from potential pupils.

Pupil Admission Numbers

Riverside Education has a published pupil admission number of 100 full-time equivalent (FTE) places.

Pupils will not be admitted above the published admission number unless there are exceptional circumstances.

Admission Procedures

The referral procedure is as follows:-

1. LA SEN Panel
    a. Consultation documents are securely sent to Riverside Education
    b. Riverside Education arrange a tour of the school with parents/carers and any relevant professionals
    c. Riverside Education will make a decision on whether they can meet the needs of the pupil
    d. LA referral forms and/or a Service Level Agreement will be completed and signed by both parties
2. Schools requiring alternative provision
    a. Student documents are securely sent to Riverside Education
    b. Riverside Education arrange a tour of the school with parents/carers and any relevant professionals
    c. Riverside Education will make a decision on whether they can meet the needs of the pupil
    d. School will complete a Riverside Education application form
    e. Service Level Agreement will be completed and signed by both parties

Enrolment Process

Our enrolment process includes an initial assessment to ascertain the level of operation of the young person. This is done through standardised assessments from BKSB. This stage also involves the collection of background information about the young person, previous school results, and risk assessments. Meetings with parents/ carers and all professionals working

with a young person are held to ensure the greatest support for the placement, from everyone involved.

Post 16 Programme

Our Post 16 Programme is designed for young people with ASD only, who find it difficult to cope in mainstream colleges. This programme has been designed to support young people to achieve Level 2 Functional Skills, secure employment or complete at least one vocational course. Emphasis is placed on employability skills, as well as preparation for the world of work. Each year, we also offer apprenticeships to two young people with ASD, working in reception, administration and mentoring.

Riverside Education Independent School, Birmingham

Admissions Flow Chart

